



Epitopix, LLC
1801 Biotech Avenue NE
Willmar, MN 56201
Phone: (320) 222-9822
Fax: (320) 222-9821

AUTOGENOUS ISOLATES PACKING/SHIPPING CHECKLIST

- ✓ Select the Isolate(s) to be shipped for use in preparing your autogenous product
 - Isolates must be bacterial cultures of U.S. Origin.
 - Epitopix has approval to accept domestic bacterial cultures for autogenous production. However, USDA rules prohibit anyone shipping certain bacteria which are on the CDC's list of Category A infectious agents. Category A agents on the CDC's list as of January 1, 2010 are *Bacillus anthracis*, *Clostridium botulinum*, *Yersinia pestis* and *Francisella tularensis*.
(Note: the CDC's current list of Category A agents can be checked on-line at <http://www.bt.cdc.gov/agent/agentlist-category.asp>)

- ✓ Prepare and Pack the Isolate(s)
 - Check with your carrier to determine any special packing and labeling requirements. The following are Epitopix guidelines for packing isolates you ship to us.
 - Each isolate should be submitted as a pure freshly grown (16-48 hour) agar culture. Best shipping results are obtained by shipping on an agar slant in a screw-cap tube. A pure agar plate culture is also acceptable. Tryptic soy or blood agar work best, but any non-inhibitory agar tube/plate is acceptable.
 - Label each tube/plate with the customer name, organism ID, and date of inoculation of the tube/plate.
 - Seal the tube/plate with masking tape or parafilm.
 - Wrap each tube/plate in absorbent material (sheet cotton or paper toweling) so that in the event of crushing of the package the liquid content of the tube/plate could be completely absorbed by this material.
 - Place the sealed wrapped tube/plate inside a crush-proof container (such as a metal canister) and seal the lid of the crush-proof container with masking tape or parafilm.
 - Pack the sealed container into a cardboard or Styrofoam shipping box, with appropriate ice packs for the season. Dry ice is not used for shipping agar cultures.

- ✓ Attach a copy of the current USDA shipping permit (located on the Epitopix website at Epitopix.com/Forms/USDA Shipping Permit) onto the shipping documents (packing list) which will accompany the shipment on the OUTSIDE of the shipping box.

- ✓ Fill Out and Attach a copy of the Isolate Submission form(s) onto the shipping documents

- ✓ Ship promptly (ship only on Monday, Tuesday or Wednesday) via **NEXT DAY DELIVERY** to:

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